

NOTICE OF A PARISH COUNCIL MEETING

To All Members of the Parish Council (listed below)

You are respectfully summoned to attend a meeting of North Marston Parish Council to be held on **Tuesday 13th January 2026 at 8:00pm** at **North Marston Village Hall, Granborough Road, North Marston, MK18 3PD** for the purpose of transacting the business set out in the attached agenda. Supporting papers are attached.

Signed: *C. Collins*

5th January 2026

Ms Chloe Collins Parish Clerk/RFO

Council Membership	
Cllr I Mordue (Chairman)	Cllr A Boyt (Vice Chairman)
Cllr D Hogbin-Mills	Cllr K Du-Plessis
Cllr B Newman,	Cllr M Tanner
Cllr S Hill	

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire before the meeting.

Public Participation Session

- Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business items on the agenda. Alternatively, you may email the clerk at northmarston@gmail.com with any questions or comments concerning the agenda.
- The total period designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 20 minutes in total 3 minutes per person unless directed by the chairman of the meeting.
- Members of the public are asked to restrict their comments, and/or questions to three minutes.
- Any question asked by a member of the public shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.

AGENDA

175/25 Present and Apologies

To receive and approve apologies for absence. Members who cannot attend a meeting should tender their apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

176/25 Members' Interests

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the North Marston Parish Council Code of Conduct for Members and by the Localism Act 2011.

176/25 Dispensations for Disclosable Pecuniary Interests

In accordance with Standing Order 13, the council is required to consider any dispensation requests received from members submitted in writing to the Proper Officer prior to the meeting or at the start of the meeting in respect of any items on the agenda.

177/25 Open Forum for Parishioners

177.1 To adjourn the formal business of the meeting for 20 minutes (in total) to allow members of the public to make representations on the business items on the agenda and to register public comments received via email.

177.2 To include the 100 Club Draw for January 2025

178/25 Buckinghamshire Council Update

To receive an update from Buckinghamshire Councillor Phil Gomm.

179/25 Minutes

To receive and approve the draft minutes of the parish council meeting held on 9th December 2025 as a true and accurate record to be signed by the Chair. A copy of the draft minutes is available on the website.

180/25 Planning

180.1 To note the list of planning applications considered for comment since the last meeting and delegated to the Clerk in consultation with Members due to meeting the statutory consultation deadline.

180.2 To consider and comment on planning applications within the North Marston parish on the Buckinghamshire Council planning portal. Any applications received by the Clerk after publishing the agenda will be tabled at the meeting.

181/25 Finance

181.1 Budget/Precept

To receive and consider the updated draft budget and the precept to be levied for the 2026/27 financial year. The precept form is attached and requires two councillors to sign. Members are requested to review the projected balances to 31 March 2026 and agree on the budget figures for the next financial year, inclusive of earmarked and general reserve balances.

181.2 Payments Schedule

To receive and approve the schedule of payments and receipts as tabled or presented at the meeting that require authorisation for payment in accordance with the Financial Regulations (enclosed) and to note the payments authorised in accordance with the delegation to the Clerk.

181.3 Payroll Provider

To approve the appointment of Payroll Provider to process monthly payroll. PATA will provide copy payslips, monthly reports and net pay figures each month/pay period. Employee payslips will be sent direct to each employee via the SAGE 'cloud'. The Council will remain responsible for making the actual payments to employees, HMRC and Pension Provider. The cost is £15.00 set up followed by monthly fee of £13.45 billed quarterly. If required for £15.00 they are able to process former employees payroll and produce a P45.

182/25 Compliance with Assertion 10 – Cllr Tanner

Any relevant updates on the new statutory duty on the Council to ensure compliance with Assertion 10

183/25 Accredited First Aid Training Course

To receive update and agree actions.

184/25 Property and Community Facilities

To receive relevant updates and agree actions relating to:

1. Village Hall
 - (i) Floor polishing
 - (ii) Purchase of mugs to replace cups and saucers
 - (iii) Possible replacement of keysafe with Smart version
2. Shop storage area
 - (i) Progress on Wi-Fi
3. Play Area
4. Village Pond and Parsnip Pond
5. Defibrillators – Update on Village Hall defibrillator temporarily out of Service.

185/25 Environment and Highways

To receive updates and agree actions on the following:

185.1 Highways:

- Any new or resolved road issues
- Parking
- MVAS
- Street lighting
- Bus shelters

185.2 Grass and Hedges

To approve 6-month extension to Grass and Hedge Cutting contract with Blades on the same terms.

186/25 Projects

To receive updates, discuss, and agree any actions on the following:

1. Replacement windows for the Village Hall update and repair of SR window.

2. Replacement of posts around the village's upper and lower greens
3. New streetlight opposite the Sports Field entrance – *Cllrs Mordue and Hill*
4. Encouraging Wildlife/Aylesbury Vale Wild Project – *Cllrs Hogbin-Mills and Du-Plessis*

187/25 Sports Field

To receive any relevant updates.

188/25 Confidential Items: To resolve to exclude the public and press

To consider a resolution, in accordance with the Council's Standing Orders, that the public and press be excluded from the meeting for the following items due to the confidential nature of the business to be transacted.

189/25 Land to the North of Quainton Road

To receive an update on ongoing legal proceedings, including associated matters relating to costs and boundaries.

190/25 Local Government Pension Scheme (LGPS)

To consider and resolve that North Marston Parish Council becomes a Designated Admission Body in the Local Government Pension Scheme (LGPS), and that the Parish Clerk be admitted to the LGPS from //2026, with the Parish Council paying the full employer contribution rate as determined by the Scheme Actuary.

191/25 Date of the next meeting: The next meeting of the Parish Council will be held on Tuesday, 10th February 2025 at 8.00 pm in the Village Hall.